

## SCOTT COUNTY SCHOOL BOARD

JUNE 6, 2023

### MINUTES OF REGULAR MEETING

The Scott County School Board met for a regular School Board meeting on Tuesday, June 6, 2023, at 6:30 p.m. at the Scott County Career & Technical Center, 387 Broadwater Avenue, Gate City, VA 24251 with the following members present:

David Templeton, Chairman  
Lon Stephen "Steve" Sallee, Vice Chairman  
Linda Gillenwater  
Gail McConnell  
Robin Hood  
William "Bill" Houseright

ABSENT:

**OTHERS PRESENT:** John Ferguson, Superintendent; Jason Smith, Assistant Superintendent; Kim Henderson, Clerk/Purchasing Clerk; Sherri Christian, Deputy Clerk/Medicaid Specialist; Will Sturgill, School Board Attorney; David Hartly, Heritage TV; Kathy Musick, VPE Representative; Beverly Musick and Tammy Cassell, GCFCLA teachers and GCFCLA students and parents.

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE:** Chairman David Templeton called the meeting to order at 6:30 p.m. and welcomed everyone. He asked everyone to please stand for the moment of silence and led in reciting the *Pledge of Allegiance*.

**ITEMS TO ADD TO THE AGENDA:** Chairman David Templeton asked if there were any changes to be made to the agenda. There were no changes to be made.

**APPROVAL OF AGENDA:** On a motion by Mr. Bill Houseright, seconded Vice Chairman Steve Sallee, all members voting aye, the Board approved the agenda as presented.

**APPROVAL OF MINUTES FOR MAY 2, 2023 REGULAR MEETING:** On a motion by Mr. Gail McConnell, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the minutes of the May 2, 2023 regular meeting as written.

**APPROVAL OF CLAIMS:** On a motion by Mrs. Linda Gillenwater, seconded by Chairman David Templeton, all members voting aye, the Board voted to approve the claims as follows:

School operating fund invoices and payroll in the amount of \$1,332,154.35 as shown by warrants #8137191-8137339 and #9002446; electronic payroll direct deposit in the amount of \$1,739,433.64 and electronic tax deposits in the amount of \$637,585.42. Cafeteria fund invoices and payroll in the amount of \$263,402.72 as shown by warrants #1021320-1021354; electronic payroll direct deposit for cafeteria in the amount of \$52,223.39 and electronic tax deposits in the amount of \$15,289.23. Head Start invoices totaling \$85,856.65 as shown by warrants #24207-24247.

**PUBLIC COMMENT:** There was no public comment.

**RECOGNITION OF FCCLA FOR GCHS/MS, SCCTC AND TSHS (APPENDIX A):** Superintendent John Ferguson recognized the students who competed in the FCCLA and SKILLS USA competitions as listed on

the 2022-23 Honorable Mentions list FCCLA & SKILLS USA (Appendix A) for Gate City High School, Scott County Career & Technical Center and Twin Springs High School.

**RECOGNITION OF TWIN SPRINGS HIGH SCHOOL BOYS' BASKETBALL (APPENDIX B):**

Superintendent John Ferguson recognized the Twin Springs High School Boys' Basketball team for being the Cumberland District Regular Season Champions, Region 1D Champions and Virginia High School League (VHSL) State Quarter Finalist.

**SUPERINTENDENT'S REPORT:**

**INCREASE IN VACORP PREMIUMS FOR 2023-2024:** Superintendent John Ferguson presented the Board with a copy of the VACORP Premiums Proposal for 2023-2024 just for their information. The coverage has a total increase of \$36,500.00 from 2022-2023 school year to 2023-2024 school year.

**APPROVAL OF VPSA REIMBURSEMENT RESOLUTION FOR 2023-2024 (APPENDIX C):** On a motion by Vice Chairman Steve Saltee, seconded by Mr. Robin Hood, all members voting aye, the Board approved the VPSA Reimbursement Resolution for 2023-2024 (Appendix C) as presented.

**APPROVAL OF VSBA POLICY SERVICES AGREEMENT FOR 2023-2024 (APPENDIX D):** On a motion by Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the VSBA Policy Services Agreement for 2023-2024 (Appendix D).

**APPROVAL OF SURPLUS SALE ON JULY 8, 2023:** On a motion by Mr. Gail McConnell, seconded by Vice Chairman Steve Saltee, all members voting aye, the Board approved the Surplus Sale on July 8, 2023 at 9:00 a.m. at the Bus Garage.

**APPROVAL OF LOCAL AWARDED VERIFIED CREDIT FOR 1017179052 AND 1015989440:** On a motion by Mr. Bill Houseright, seconded by Mr. Robin Hood, all members voting aye, the Board approved the local awarded verified credit for 1017179052 and 1015989440.

**APPROVAL OF HEAD START FINANCIAL REPORT, APRIL 2023 (APPENDIX E):** On a motion by Mrs. Linda Gillenwater, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the Head Start Financial Report for April 2023 (Appendix E).

**APPROVAL OF HEAD START 2023-2024 TRANSPORTATION WAIVER REQUEST (APPENDIX F):** On a motion by Mr. Robin Hood, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the Head Start 2023-2024 Transportation Waiver Request (Appendix F).

**APPROVAL OF HEAD START 2023-2024 CONTRACT STAFFING LIST (APPENDIX G):** On a motion by Chairman David Templeton, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the Head Start 2023-2024 Contract Staffing List (Appendix G).

**HEAD START DIRECTOR'S REPORT, MAY 2023:** Superintendent John Ferguson presented the May 2023 Head Start Director's Report on behalf of Head Start Director Cindy Raymond. With no comments or questions raised regarding the report, the next agenda item was presented.

**CLOSED MEETING:** Vice Chairman Steve Saltee made a motion to enter into closed meeting at 6:56 p.m. to discuss Head Start personnel, teachers, coaches, principals, nurses, secretaries and

custodians as provided in Section 2.2-3711A (1) of the Code of Virginia as amended, the motion was seconded by Mr. Gail McConnell, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members present returned from closed meeting at 8:59 p.m. with a roll call vote being held and on a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, the Board returned to regular session and cited the following certification of the closed meeting.

**CERTIFICATION OF CLOSED MEETING:**

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act and,

WHEREAS, Section 2.2-3711A (1) of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting.

**ROLL CALL VOTE:**

AYES: David Templeton, Steve Sallee, Linda Gillenwater, Gail McConnell, Robin Hood and Bill Houseright

NAYES: None

ABSENT: None

**APPROVAL OF CONTRACT FOR SUPERINTENDENT JOHN FERGUSON:** On a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the contract for Superintendent John Ferguson for the 2023-24 and 2024-25 school years.

**ITEMS BY ASSISTANT SUPERINTENDENT JASON SMITH:**

**PERSONNEL – RESIGNATION, EMPLOYMENT, RETIREMENT, LEAVE OF ABSENCE AND NON-RENEWAL**

**RESIGNATION:** On a motion by Vice Chairman Steve Sallee, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the resignation of the following employees:

Carl Frazier, custodian, effective June 8, 2023

Rebecca Bays, teacher, effective June 30, 2023

Jared Finch, assistant boys' basketball coach, TSHS, effective May 11, 2023

**EMPLOYMENT:** On a motion by Mr. Bill Houseright, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the employment of Aaron Williams, teacher, effective 2023-2024 school year.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Adam Hood, head boys' basketball coach, RCHS, effective May 5, 2023.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, with four members voting aye and two members voting nay, the Board approved the employment of Aaron Williams, assistant boys' basketball coach, RCHS, effective May 5, 2023.

On a motion by Vice Chairman Steve Sallee, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the employment of Morgan Kerns, school counselor, effective for the 2023-24 school year.

On a motion by Vice Chairman Steve Sallee, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the employment of Lauren Salyer, teacher, effective for the 2023-24 school year.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Noah Jones, teacher, effective for the 2023-24 school year.

On a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the employment of Adam Berry, custodian, effective July 1, 2023.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Ginger Quillen, cook, effective for the 2023-24 school year.

On a motion by Mrs. Linda Gillenwater, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the employment of Wanda Hubbard, cook, effective for the 2023-24 school year.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Dennis Winston, custodian, effective July 1, 2023.

On a motion by Chairman David Templeton, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the employment of Heather Ventura, school nurse, effective for the 2023-24 school year.

On a motion by Mrs. Linda Gillenwater, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the employment of Stacy Dunkling, administrative assistant, effective for the 2023-24 school year.

On a motion by Mr. Bill Houseright, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the employment of LeAnn Johnson, administrative assistant, effective for the 2023-24 school year.

On a motion by Vice Chairman Steve Sallee, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Tesha Stallard, part time administrative assistant, effective for the 2023-24 school year.

On a motion by Mr. Gail McConnell, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the employment of Hunter Neubauer, band director, effective July 1, 2023.

On a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the employment of Elizabeth McMurray, Central Office administrative assistant, effective July 1, 2023.

**RETIREMENT:** On a motion by Mr. Gail McConnell, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the retirement of Betty Castle, cook, effective July 1, 2023.

On a motion by Mr. Bill Houseright, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the retirement of Rebecca Powers, custodian, effective July 1, 2023.

**LEAVE OF ABSENCE:** On a motion by Chairman David Templeton, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the leave of absence of Melissa Sanders, teacher, effective for the 2023-24 school year.

**NON-RENEWAL:** On a motion by Vice Chairman Steve Sallee, seconded by Chairman David Templeton, all members voting aye, the Board approved the non-renewal of Pamela Pruitt, head start teacher, effective at the end of the 2022-23 school year.

**SUBSTITUTES:** On a motion by Chairman David Templeton, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the list of substitutes as presented for the school system and Head Start.

**APPROVAL OF OVERNIGHT FIELD TRIP REQUEST:** On a motion by Mrs. Linda Gillenwater, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the Overnight Field Trip Request for Twin Springs High School Band to attend Band Trip in Charlotte, North Carolina. The trip will be from June 11-13, 2023.

**BOARD MEMBER COMMENTS:**

Mr. Robin Hood expressed that it was a sad day for District 6.

Mrs. Linda Gillenwater expressed congratulations to the two ladies retiring and a happy retirement.

**ADJOURNMENT:** With no further business to discuss, the regular meeting of the Scott County School Board was adjourned at 9:10 p.m. The next meeting of the Scott County School Board will be Thursday, June 29, 2023, at 6:30 p.m. at the Scott County School Board Office, 340 East Jackson Street, Gate City, VA.



David Templeton, Chairman



Kim Henderson, Clerk of the Board

## **APPENDIX INDEX**

**APPENDIX A – Recognition of FCCLA for GCHS/MS, SCCTC and TSHS**

**APPENDIX B – Recognition of 2022-23 Resolutions for State Participants/  
Winners – Winter Sports**

**APPENDIX C – Approval of VPSA Reimbursement Resolution for 2023-24**

**APPENDIX D – Approval of VSBA Policy Services Agreement for 2023-24**

**APPENDIX E – Approval of Head Start Financial Report, April 20230**

**APPENDIX F – Approval of Head Start 2023-2024 Transportation Waiver  
Request**

**APPENDIX G – Approval of Head Start 2023-24 Contract Staffing List**

**2022-23 HONORABLE MENTIONS  
FCCLA & SKILLS USA**

**Scott County Career & Technical Center LOCAL – District IX SkillsUSA**

Kimberly Birch – 3<sup>rd</sup> place – Fantasy Manikin  
Chase Collins – 3<sup>rd</sup> place – Automotive Maintenance & Light Repair  
Rylee Davis – 3<sup>rd</sup> place – Automotive Service Technology  
Tanner Parton – 2<sup>nd</sup> place – Carpentry  
Jessica Vermillion – 1<sup>st</sup> place – Automotive Refinishing Technology  
3<sup>rd</sup> place – Collision Repair Technology  
Noah Williams – 3<sup>rd</sup> place - Welding

**Twin Springs High School – National Conference**

Morgan Begley – 8<sup>th</sup> place Bronze Medal in Nutrition  
Aleigha Bledsoe - 5<sup>th</sup> place Bronze Medal in Nutrition  
Gracie Bright – 10<sup>th</sup> place Bronze Medal in Speak Out for FCCLA  
Hailey Hall – Door Keeper for the Knowledge Bowl

**Twin Springs High School – Virginia Beach State Conference**

Morgan Begley & Aleigha Bledsoe competing as a team - Silver Medal - topic was Focus on the Children  
Gracie Bright – Bronze Medal for National Program in Action  
TSHS FCCLA Chapter received a trophy for having over 50 members

# **2023 FCCLA State Conference GCHS**

## **State Officer**

Abby Vermillion – 2022/23 1<sup>st</sup> Vice President

## **State Officer Elected**

Emilee Kendrick – 2023/24 Vice President of Competitive Events

## **Judges**

Abby Gollehon

Madysen Large

Mrs. Cassell

## **Say Yes to FCS Signing**

Cheyenne Hensley

## **Spirit of FCCLA**

Samuel Page

## **Excellence in Leadership**

Abby Gollehon

Callie Stephenson

## **Power of One Recipients:**

Abby Gollehon

Cheyenne Hensley

## **Teacher of Teachers Award:**

Mrs. Musick

## **School Administrator Award:**

Dr. Amy Sallee

## **STAR Event Competitions:**

### **Career Investigation**

Hattie Robinson – **2<sup>nd</sup> place** - Silver medal

### **Chapter in Review - Display**

Callie & Catelyn - **2<sup>nd</sup> place** - Silver medal

### **Event Management**

Jada Williams, Ella Porter, Maggie Grizzle – **Trophy** – Silver Medal

## **Focus on Children**

Mary Jessee & Kyra Tate – **Trophy** – Gold Medal

Madison Sexton & Sarah Wallen - Gold Medal

Alexas Bellamy & Destiny Hensley – Silver Medal

## **Food Innovations**

Samuel Page & Carly Meade – **Trophy** – Gold Medal

## **Interpersonal Communications**

Alexis Ervin - **2<sup>nd</sup> place** – Bronze Medal

## **National Programs In Action**

Ayden Seaver & Gracie Gilliam- **Trophy** – Gold Medal

## **Repurpose & Redesign**

Emily Thompson & Reagan Crawford – Bronze Medal

## **Say Yes to FCS**

Cheyenne Hensley - **2<sup>nd</sup> Place** – Silver Medal

## **Sports Nutrition**

Alexis Carrico & Alyssa Calhoun – **Trophy** – Gold Medal

## **Teach or Train**

Jayden Lane – **Trophy** - Silver

## **Ribbons for the Chapter**

Community Service

FACTS

Families First

Financial Fitness

Stand Up

Student Body

Public Relations

Donating Chapter to the Leadership Fund

## **Chapter Awards**

Impact Chapter for Membership

50+ Chapter

Platinum Outstanding Chapter



**2022-23 RESOLUTIONS FOR STATE PARTICIPANTS/WINNERS  
WINTER SPORTS**

TSHS Boys' Varsity Basketball – Cumberland District Regular Season Champions, Region 1D  
Champions & VHSL State Quarter Finalist

John Calhoun  
Brady Castle  
Tristan Counts  
Braylon Cox  
Abel Dingus  
Jacoby Dunn  
Ryan Horne  
Connor Hughes  
Colten Kilgore  
Connor Lane  
Ian Mullins  
Bradley Owens  
Julian Pascual  
Clay Ross  
Andrew Salyer

**SCOTT COUNTY SCHOOL BOARD  
REIMBURSEMENT RESOLUTION**

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE SCOTT COUNTY SCHOOL BOARD OF SCOTT  
COUNTY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM  
THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE  
COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE  
AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL  
IMPROVEMENTS**

WHEREAS, SCOTT COUNTY SCHOOL BOARD (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Division [has paid, beginning no earlier than March 6, 2023 will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully described in Appendix A attached hereto; and

WHEREAS, the SCOTT COUNTY SCHOOL BOARD of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after March 6, 2023, which date is no more than 60 days prior to] the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.

Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).

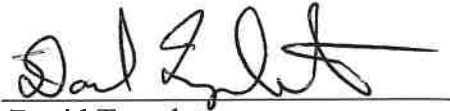
Section 3. The maximum cost of the Project is expected to be \$414,000.00.

Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to

reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_



David Templeton  
Chairman of the Board

Attested to:



Kim Henderson  
Clerk of the Board

## DESCRIPTION OF PROJECT

Check the Applicable Box(es):

X	<b>(1) Classroom Multimedia Network Computers</b> Requests in this category include only the cost of the new computer system itself (e.g., monitor, CPU, keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category
X	<b>(2) Internet-Ready Local Area Network (LAN) Capability</b> Requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring, servers, power upgrade, etc.).
X	<b>(3) Assure Adequate High-Speed, High-Bandwidth Capability</b> Requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring, servers, power upgrade, etc.).
X	<b>(4) Instructional Software</b> Requests in this category shall not exceed 1/13th of the amount spent on Classroom Multimedia Network Computers (see A1 on the reimbursement form). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.
X	<b>(5) Handheld Devices</b> Requests in this category include handheld multi-functional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.



Rivanna Ridge Professional Building  
200 Hansen Road, Suite 2  
Charlottesville, VA 22911

**Policy Services**

April 17, 2023

Mr. John I. Ferguson  
Superintendent  
Scott County Public Schools  
340 E. Jackson Street  
Gate City, VA 24251

Dear Mr. Ferguson,

This letter is to advise you that your division's contract with VSBA for Policy Services will expire on May 31, 2023. We trust that the policy services program has met the needs of your school division and you have been pleased with our services.

Please find enclosed a new contract and an invoice in the amount of \$2,500.00. We hope you plan to continue with our services. Please return the signed contract, Continuing Policy Services Agreement Form, Policy Contact Designation Form and payment at your earliest convenience. Signed documents may be emailed to: [dorothy@vsba.org](mailto:dorothy@vsba.org).

Thank you for allowing VSBA to provide you with this service. If you should have any questions, please call.

Yours truly,

Gina G. Patterson  
Executive Director

Elizabeth E. Ewing  
Director, Legal and Policy Services

Enclosures



# Invoice

## Virginia School Boards Association

200 Hansen Rd, Ste 2  
Charlottesville, VA 22911

Date	Invoice #
4/14/2023	3477

<b>Bill To</b>
Scott County Schools John Ferguson 340 East Jackson Street Gate City, VA 24251

Quantity	Description	Rate	Amount
	One year VSBA Policy Services subscription contract (June 1, 2023 through May 31, 2024) with option to renew at same price through May 31, 2026.	2,500.00	2,500.00
Please remit to: Virginia School Boards Association 200 Hansen Road - Suite 2 Charlottesville, VA 22911		<b>Total</b>	\$2,500.00
Phone #	434-295-8722		
Web Site	www.vsba.org		



## **Policy Services Agreement**

**This Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the School Board of Scott County, Virginia (hereinafter "Board") and the Virginia School Boards Association (hereinafter "VSBA").**

**WHEREAS, Va. Code § 22.1-253.13:7 (part of the Standards of Quality) requires the Board to maintain and follow up-to-date policies and further requires that all policies shall be reviewed at least every five years and revised as needed; and**

**WHEREAS, the Board is a member of the VSBA and is desirous of having the VSBA provide it with policy services to enable it to comply with the Standards of Quality; and**

**WHEREAS, the VSBA, in order to promote the economy and efficiency of its members and to assist its members in complying with the Standards of Quality, is desirous of providing policy services to the Board.**

**NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:**

- 1. During the term of this contract, VSBA will provide, through a password protected section of its website, the Board with access to the following**
  - A. a manual containing sample policies**
  - B. update services including, but not limited to, new and revised sample policies based on**
    - statutory law**
    - case law**
    - Virginia Attorney General opinions.**

**VSBA will also provide access to the VSBA staff member/attorney to answer questions regarding VSBA sample policies.**

- 2. The Board, in accordance with Va. Code § 22.1-71, agrees to contract with the VSBA for policy services.**
- 3. The Board will pay VSBA \$2,500.00 for its services under this Agreement. The VSBA shall provide the Policy Contact designated by the superintendent with a password to the Policy Services section of the VSBA website only after full payment has been received.**
- 4. The services provided for in this Agreement shall not include any review of or comments, suggestions, or recommendations regarding any documents or**

**publications including, but not limited to, locally developed policies, administrative rules, regulations, procedures, school manuals or handbooks, exhibits or forms.**

- 5. The VSBA will not review, interpret, or comment on local revisions to any VSBA sample policy. Such alterations should be referred to the Board's attorney for review.**
- 6. The VSBA sample policies are copyright protected, and intended for the sole and exclusive use of current subscribers to VSBA policy services. Current subscribers may not share the sample policies with or provide the policies to non-subscribers or their agents or representatives, unless required by law or with the prior approval of the VSBA.**
- 7. VSBA is responsible for sample policies that are developed by the VSBA which have not been altered or amended by the Board.**

**VSBA is not responsible for local revisions, deletions or additions to VSBA sample policies.**

- 8. The Board agrees, in the event that a sample policy prepared by VSBA is alleged to be not in compliance with relevant laws, to notify VSBA of such allegation within five (5) working days of such allegation.**
- 9. The VSBA's liability for damages to the Board for any cause whatsoever shall be limited to the fee for the services to be performed under this Agreement.**
- 10. This Agreement is in full force and effect for a term of one (1) year, effective June 1, 2023 and terminating May 31, 2024. The Board's eligibility for policy services is conditioned on the Board remaining a member of VSBA. The Agreement is renewable for two (2) additional one-year terms at the original contract fee. At the end of the final renewal year, the contract may be renewed at the prevailing fee at the time of renewal. If the Board terminates the contract prior to the expiration of the contract term, there shall be no refund of any payments made.**
- 11. Upon the termination of the Board's participation in VSBA Policy Services, whether prior to the term of the contract or after expiration of the contract, the Board and its agents and employees will immediately discontinue use of the password-protected section of the VSBA Policy Services website.**
- 12. This Agreement constitutes the complete understanding of the parties and supersedes any and all prior understandings and agreements, oral or written,**



relating hereto. No alteration, modification or amendment of this Agreement shall be valid and binding unless in writing and executed by both parties.

**SCOTT COUNTY SCHOOL BOARD, VIRGINIA**

BY \_\_\_\_\_ Date: \_\_\_\_\_, 2023  
Chair

Attest: \_\_\_\_\_  
Clerk

**VIRGINIA SCHOOL BOARDS ASSOCIATION**

BY  \_\_\_\_\_ Date: April 17, 2023  
Gina G. Patterson, Executive Director

**VSBA**

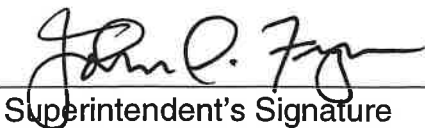
Virginia School Boards Association

Policy Services

Virginia School Boards Association  
200 Hansen Road, Suite 2  
Charlottesville, VA 22911  
(800) 446-8722

**POLICY CONTACT DESIGNATION FORM**School Division: SCOTTDesignated Contact\*: JOHN I. FERGUSON  
(Please print)Contact Phone Number: 276-386-6118Contact's E-Mail Address: john.ferguson@scottschools.comCurrent Student Enrollment Is: 3887

\*Superintendent must designate an individual authorized to receive Policy updates and discuss policy matters with VSBA on behalf of the school division.

  
Superintendent's Signature4-26-2023  
Date

Please return by email to [dorothy@vsba.org](mailto:dorothy@vsba.org).

# SCOTT COUNTY PUBLIC SCHOOL HEAD START

FINANCIAL REPORT, APRIL 2023

## GRANT AWARDS

1/1/23-12/31/23 – YEAR IV 03CH011328-04		BASE FUNDING	T&TA	NFS	TOTAL
<i>Continuation - 00</i>					
	Head Start	\$1,326,280	\$18,132	\$336,103	\$1,680,515
	Early Head Start	\$573,451	\$10,974	\$146,106	\$730,531
<i>COLA/QI</i>					
	Head Start				
	Early Head Start				
<b>TOTAL</b>		<b>\$1,899,731</b>	<b>\$29,106</b>	<b>\$482,209</b>	<b>\$2,411,046</b>

## NON-FEDERAL SHARE (NFS)

*Non-federal funding match is a statutory requirement of the Head Start Act Section 640(b). The grantee agency must provide 20% of the total costs of the program.*

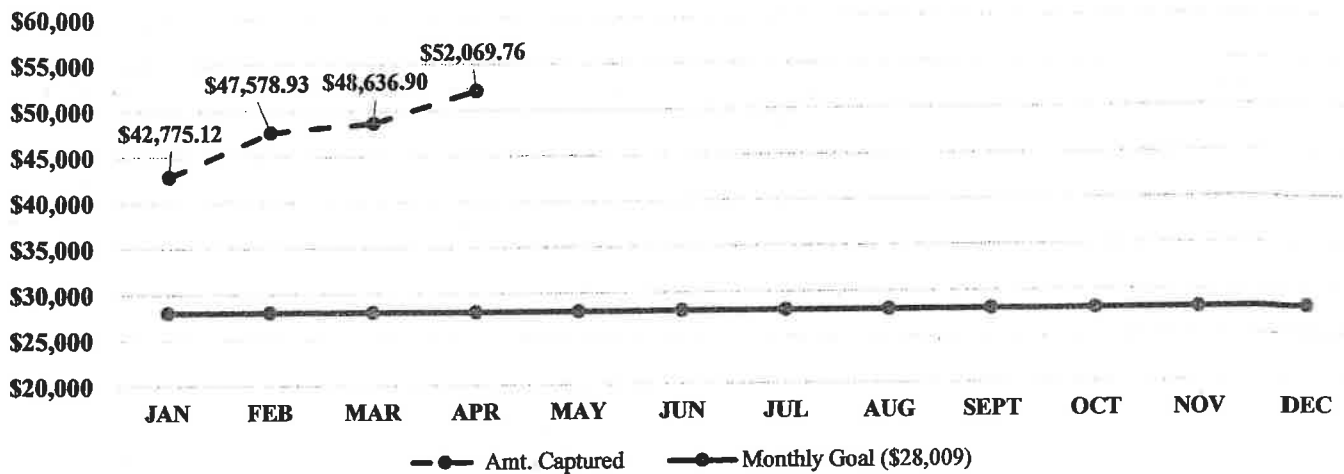
EHS	Current Month	YTD	Budgeted	Remaining	% Remaining
Parents & Volunteer	\$ 13,444.10	\$ 47,972.96	\$ 121,834.00	\$ 73,861.04	61%
School District	\$ 2,669.73	\$ 11,563.02	\$ 16,964.00	\$ 5,400.98	32%
Donations	\$ 351.75	\$ 3,817.59	\$ 7,308.00	\$ 3,490.41	48%
<b>Total</b>	<b>\$ 16,465.58</b>	<b>\$ 63,353.57</b>	<b>\$ 146,106.00</b>	<b>\$ 82,752.43</b>	<b>57%</b>

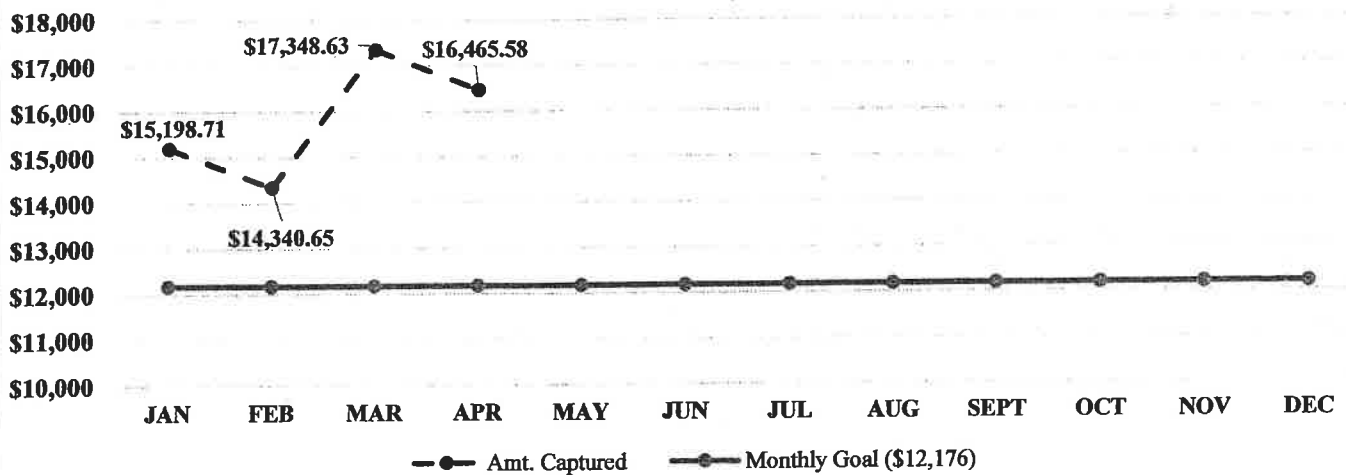
HS	Current Month	YTD	Budgeted	Remaining	% Remaining
Parents & Volunteer	\$ 26,172.60	\$ 75,821.72	\$ 83,295.00	\$ 7,473.28	9%
School District	\$ 24,082.39	\$ 98,988.66	\$ 234,116.00	\$ 135,127.34	58%
Donations	\$ 1,814.77	\$ 16,250.33	\$ 18,692.00	\$ 2,441.67	13%
<b>Total</b>	<b>\$ 52,069.76</b>	<b>\$ 191,060.71</b>	<b>\$ 336,103.00</b>	<b>\$ 145,042.29</b>	<b>43%</b>

## IN-KIND TREND ANALYSIS

### HEAD START

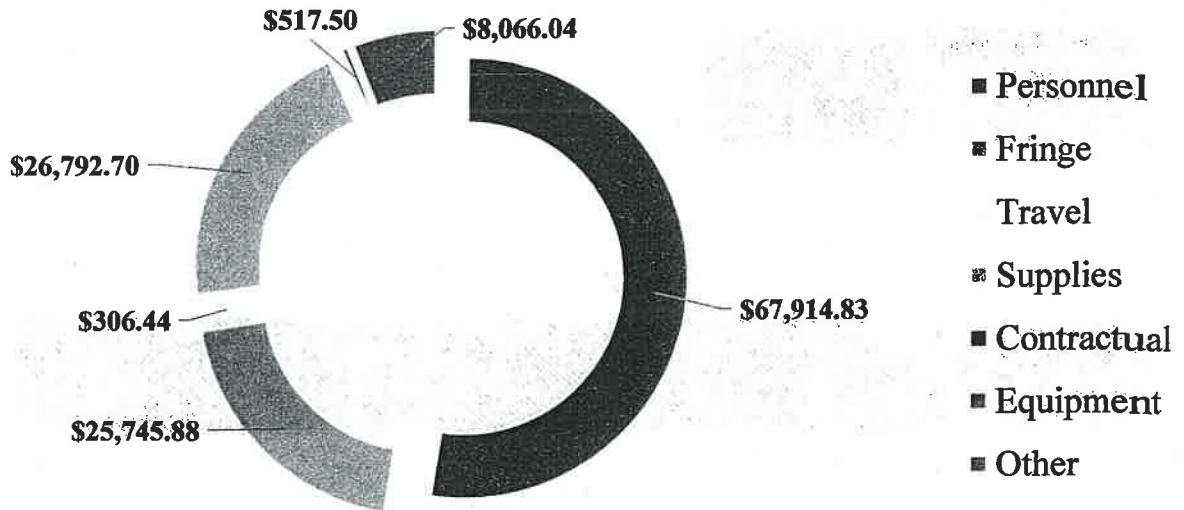


### EARLY HEAD START

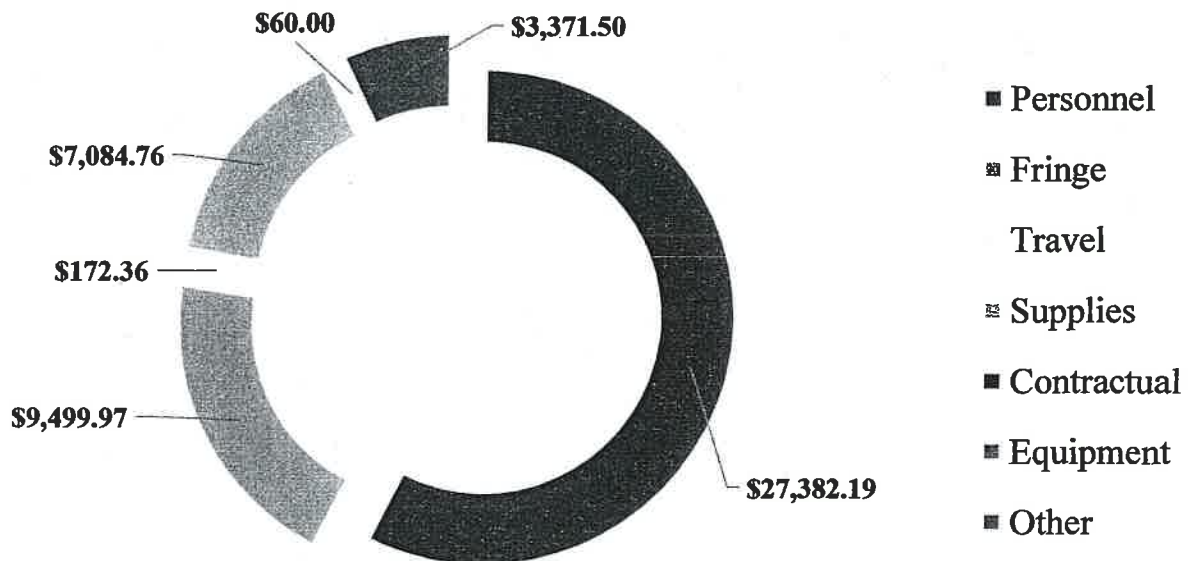


## EXPENDITURES BY CATEGORY

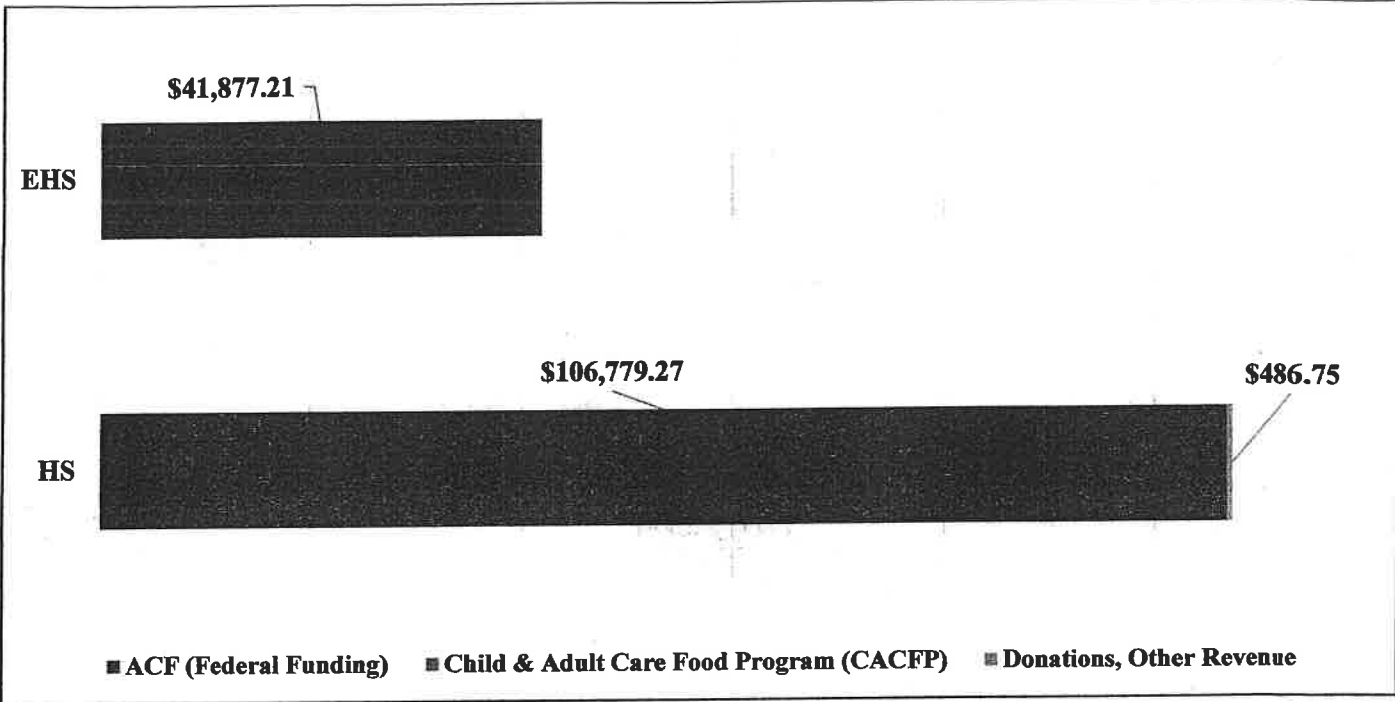
### HEAD START



### EARLY HEAD START



**REVENUES BY FUNDING SOURCE**

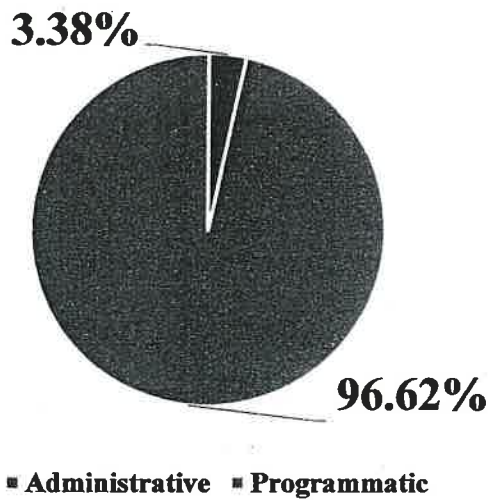


## ADMINISTRATIVE COSTS

*Allowable costs to develop and administer a program cannot exceed 15% of the total approved program costs, which includes both federal and non-federal costs. HSPPS 1303.5*

### YEAR-TO-DATE COSTS

#### HEAD START

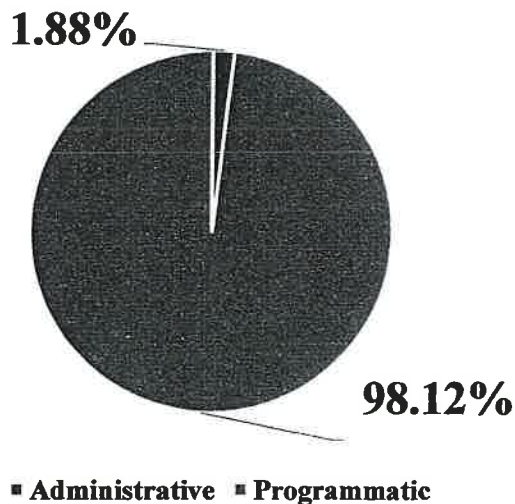


### CURRENT MONTH COSTS

#### HEAD START

Personnel	\$9,789.47
Fringe	\$3,174.54
Travel	\$24.52
Supplies	\$87.12
Contractual	\$38.50
Other	\$1,000.08
<b>Total</b>	<b>\$14,114.23</b>
	<b>.84%</b>

#### EARLY HEAD START



#### EARLY HEAD START

Personnel	\$2,296.41
Fringe	\$720.01
Travel	\$13.79
Supplies	\$33.91
Contractual	\$24.62
Other	\$351.22
<b>Total</b>	<b>\$3,439.96</b>
	<b>.47%</b>



**HEAD START BUDGET - APR. 2023**  
**03CH011328-04 (01/01/23-12/31/23)**

	CURRENT		BUDGETED	BUDGET	%
REVENUES	MONTH	YTD	TOTAL	REMAINING	REMAINING
ACF-OHS	\$ 106,779.27	\$ 415,648.06	\$ 1,344,412	\$ 928,763.94	69.1%
CACFP	\$ -	\$ 35,796.66	\$ 150,989	\$ 115,192.34	76.3%
Donations, Other Revenue	\$ 486.75	\$ 1,377.31	\$ -	\$ (1,377.31)	0.0%
<b>Total</b>	<b>\$ 107,266.02</b>	<b>\$ 452,822.03</b>	<b>\$ 1,495,401</b>	<b>\$ 1,042,578.97</b>	<b>69.7%</b>
<b>EXPENDITURES</b>					
Personnel	\$ 67,914.83	\$ 273,465.49	\$ 830,985	\$ 557,519.51	67.1%
<b>Personnel Total</b>	<b>\$ 67,914.83</b>	<b>\$ 273,465.49</b>	<b>\$ 830,985</b>	<b>\$ 557,519.51</b>	<b>67.1%</b>
Fringe	\$ 25,745.88	\$ 102,738.30	\$ 325,191	\$ 222,452.70	68.4%
<b>Fringe Total</b>	<b>\$ 25,745.88</b>	<b>\$ 102,738.30</b>	<b>\$ 325,191</b>	<b>\$ 222,452.70</b>	<b>68.4%</b>
Out of Town Travel	\$ 306.44	\$ 306.44	\$ 4,834	\$ 4,527.56	93.7%
<b>Travel Total</b>	<b>\$ 306.44</b>	<b>\$ 306.44</b>	<b>\$ 4,834</b>	<b>\$ 4,527.56</b>	<b>93.7%</b>
Office Supplies	\$ 629.66	\$ 2,346.64	\$ 7,111	\$ 4,764.36	67.0%
Postage	\$ -	\$ -	\$ 500	\$ 500.00	100.0%
Food Supplies	\$ 24,517.75	\$ 45,904.70	\$ 157,000	\$ 111,095.30	70.8%
Food Service Supplies	\$ 836.98	\$ 836.98	\$ 8,989	\$ 8,152.02	90.7%
Classroom/Ed. Supplies	\$ 348.94	\$ 348.94	\$ 11,857	\$ 11,508.06	97.1%
Medical & Dental Supplies	\$ -	\$ -	\$ 4,000	\$ 4,000.00	100.0%
Transition Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000.00	100.0%
Janitorial Supplies	\$ 459.37	\$ 459.37	\$ 4,500	\$ 4,040.63	89.8%
<b>Supplies Total</b>	<b>\$ 26,792.70</b>	<b>\$ 49,896.63</b>	<b>\$ 194,957</b>	<b>\$ 145,060.37</b>	<b>74.4%</b>
Mental Health Services	\$ 517.50	\$ 1,125.00	\$ 3,600	\$ 2,475.00	68.8%
Other Contractual Services	\$ -	\$ -	\$ 13,420	\$ 13,420.00	100.0%
<b>Contractual Total</b>	<b>\$ 517.50</b>	<b>\$ 1,125.00</b>	<b>\$ 17,020</b>	<b>\$ 15,895.00</b>	<b>93.4%</b>
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Equipment Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Rent	\$ 729.00	\$ 2,736.00	\$ 8,748	\$ 6,012.00	68.7%
Utilities	\$ 1,154.11	\$ 6,289.74	\$ 18,630	\$ 12,340.26	66.2%
Telephone	\$ 961.13	\$ 3,341.18	\$ 13,770	\$ 10,428.82	75.7%
Child Liability Insurance	\$ -	\$ -	\$ 770	\$ 770.00	0.0%
Maintenance & Repair	\$ 163.03	\$ 163.03	\$ 7,768	\$ 7,604.97	97.9%
Local Travel	\$ 115.02	\$ 354.24	\$ 3,000	\$ 2,645.76	88.2%
Parent Activities	\$ 422.80	\$ 1,173.39	\$ 3,000	\$ 1,826.61	60.9%
Audit Fee	\$ -	\$ -	\$ 2,578	\$ 2,578.00	100.0%
Publications, Ads, & Printing	\$ 1,782.44	\$ 4,401.41	\$ 17,820	\$ 13,418.59	75.3%
Health Services	\$ -	\$ -	\$ 2,800	\$ 2,800.00	100.0%
Field Trips	\$ 1,700.50	\$ 1,700.50	\$ 5,000	\$ 3,299.50	66.0%
Discretionary Funds	\$ 262.99	\$ 339.40	\$ 3,000	\$ 2,660.60	88.7%
Health Examinations/Wellness	\$ -	\$ -	\$ 800	\$ 800.00	100.0%
Assoc., Dues, & Fees	\$ 121.90	\$ 171.92	\$ 7,500	\$ 7,328.08	97.7%
Substitutes	\$ 381.12	\$ 2,414.60	\$ 18,360	\$ 15,945.40	86.8%
Training	\$ 272.00	\$ 718.00	\$ 8,870	\$ 8,152.00	91.9%
<b>Other Total</b>	<b>\$ 8,066.04</b>	<b>\$ 23,803.41</b>	<b>\$ 122,414</b>	<b>\$ 98,610.59</b>	<b>80.6%</b>
<b>Expenditures Total</b>	<b>\$ 129,343.39</b>	<b>\$ 451,335.27</b>	<b>\$ 1,495,401</b>	<b>\$ 1,044,065.73</b>	<b>69.8%</b>
<b>Income (Loss)</b>	<b>\$ (22,077.37)</b>	<b>\$ 1,486.76</b>			



**EARLY HEAD START BUDGET - APR. 2023**

**03CH011328-04 (01/01/23-12/31/23)**

<b>REVENUES</b>	<b>CURRENT MONTH</b>	<b>YTD</b>	<b>BUDGETED TOTAL</b>	<b>BUDGET REMAINING</b>	<b>% REMAINING</b>
ACF-OHS	\$ 41,877.21	\$ 161,954.89	\$ 584,425	\$ 422,470.11	72.3%
CACFP	\$ -	\$ 7,909.66	\$ 44,275	\$ 36,365.34	82.1%
Donations, Other Revenue	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total</b>	<b>\$ 41,877.21</b>	<b>\$ 169,864.55</b>	<b>\$ 628,700</b>	<b>\$ 458,835.45</b>	<b>73.0%</b>
<b>EXPENDITURES</b>					
Personnel	\$ 27,382.19	\$ 107,640.80	\$ 347,444	\$ 239,803.20	69.0%
<b>Personnel Total</b>	<b>\$ 27,382.19</b>	<b>\$ 107,640.80</b>	<b>\$ 347,444</b>	<b>\$ 239,803.20</b>	<b>69.0%</b>
Fringe	\$ 9,499.97	\$ 37,580.81	\$ 111,665	\$ 74,084.19	66.3%
<b>Fringe Total</b>	<b>\$ 9,499.97</b>	<b>\$ 37,580.81</b>	<b>\$ 111,665</b>	<b>\$ 74,084.19</b>	<b>66.3%</b>
Out of Town Travel	\$ 172.36	\$ 172.36	\$ 3,337	\$ 3,164.64	94.8%
<b>Travel Total</b>	<b>\$ 172.36</b>	<b>\$ 172.36</b>	<b>\$ 3,337</b>	<b>\$ 3,164.64</b>	<b>94.8%</b>
Office Supplies	\$ 147.70	\$ 550.46	\$ 3,000	\$ 2,449.54	81.7%
Postage	\$ -	\$ -	\$ 500	\$ 500.00	100.0%
Food Supplies	\$ 5,765.73	\$ 11,526.64	\$ 46,738	\$ 35,211.36	75.3%
Food Service Supplies	\$ 178.27	\$ 178.27	\$ 7,275	\$ 7,096.73	97.5%
Classroom/Ed. Supplies	\$ 716.88	\$ 749.50	\$ 14,751	\$ 14,001.50	94.9%
Medical & Dental Supplies	\$ -	\$ -	\$ 4,000	\$ 4,000.00	100.0%
Transition Supplies	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Janitorial Supplies	\$ 276.18	\$ 276.18	\$ 4,500	\$ 4,223.82	93.9%
<b>Supplies Total</b>	<b>\$ 7,084.76</b>	<b>\$ 13,281.05</b>	<b>\$ 80,764</b>	<b>\$ 67,482.95</b>	<b>83.6%</b>
Mental Health Services	\$ 60.00	\$ 112.50	\$ 2,160	\$ 2,047.50	94.8%
Other Contractual Services	\$ -	\$ -	\$ 8,580	\$ 8,580.00	100.0%
<b>Contractual Total</b>	<b>\$ 60.00</b>	<b>\$ 112.50</b>	<b>\$ 10,740</b>	<b>\$ 10,627.50</b>	<b>99.0%</b>
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Equipment Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Rent	\$ 171.00	\$ 864.00	\$ 2,052	\$ 1,188.00	57.9%
Utilities	\$ 547.59	\$ 3,080.20	\$ 4,370	\$ 1,289.80	29.5%
Telephone	\$ 614.49	\$ 2,136.16	\$ 3,230	\$ 1,093.84	33.9%
Child Liability Insurance	\$ -	\$ -	\$ 176	\$ 176.00	0.0%
Maintenance & Repair	\$ 108.45	\$ 108.45	\$ 11,576	\$ 11,467.55	99.1%
Local Travel	\$ 26.98	\$ 83.10	\$ 1,500	\$ 1,416.90	94.5%
Parent Activities	\$ 99.18	\$ 237.81	\$ 3,000	\$ 2,762.19	92.1%
Audit Fee	\$ -	\$ -	\$ 1,822	\$ 1,822.00	100.0%
Publications, Ads, & Printing	\$ 394.84	\$ 951.76	\$ 4,180	\$ 3,228.24	77.2%
Health Services	\$ -	\$ -	\$ 2,160	\$ 2,160.00	100.0%
Field Trips	\$ -	\$ 41.30	\$ 3,000	\$ 2,958.70	98.6%
Discretionary Funds	\$ 16.10	\$ 30.97	\$ 2,360	\$ 2,329.03	98.7%
Health Examinations/Wellness	\$ -	\$ 50.00	\$ 800	\$ 750.00	93.8%
Assoc., Dues, & Fees	\$ 23.91	\$ 34.86	\$ 7,000	\$ 6,965.14	99.5%
Substitutes	\$ 1,215.96	\$ 3,215.42	\$ 21,672	\$ 18,456.58	85.2%
Training	\$ 153.00	\$ 243.00	\$ 5,852	\$ 5,609.00	95.8%
<b>Other Total</b>	<b>\$ 3,371.50</b>	<b>\$ 11,077.03</b>	<b>\$ 74,750</b>	<b>\$ 63,672.97</b>	<b>85.2%</b>
<b>Expenditures Total</b>	<b>\$ 47,570.78</b>	<b>\$ 169,864.55</b>	<b>\$ 628,700</b>	<b>\$ 458,835.45</b>	<b>73.0%</b>
<b>Income (Loss)</b>	<b>\$ (5,693.57)</b>	<b>\$ -</b>			

1:21 PM

05/10/23

# **Scott County Public School Head Start Reconciliation Detail**

**2300 - Bank of America CC, Period Ending 04/25/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,256.74
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 15 items</b>						
Credit Card Charge	03/31/2023	3/27/23	lifeVac	X	-932.38	-932.38
Credit Card Charge	03/31/2023	4/5/23	Coastal Supply Co	X	-364.64	-1,297.02
Credit Card Charge	03/31/2023	4/5/23	Home Depot	X	-329.67	-1,626.69
Credit Card Charge	03/31/2023	3/27/23	Zoom Communicati...	X	-314.80	-1,941.49
Credit Card Charge	05/08/2023	4/5/23	National Head Start ...	X	-3,395.00	-5,336.49
Credit Card Charge	05/08/2023	4/24/23	Creation Kingdom Zoo	X	-2,200.00	-7,536.49
Credit Card Charge	05/08/2023	4/20/2...	Allegiant Air	X	-2,010.00	-9,546.49
Credit Card Charge	05/08/2023	4/24/23	Creation Kingdom Zoo	X	-1,771.00	-11,317.49
Credit Card Charge	05/08/2023	4/18/23	Sam's Club Direct	X	-628.85	-11,946.34
Credit Card Charge	05/08/2023	4/18/2...	Kingsport Times News	X	-360.00	-12,306.34
Credit Card Charge	05/08/2023	4/21/23	Barberitos Kingsport	X	-281.21	-12,587.55
Credit Card Charge	05/08/2023	4/28/23	Zira Technologies Inc.	X	-180.00	-12,767.55
Credit Card Charge	05/08/2023	4/5/23	Enterprise Nursery ...	X	-152.51	-12,920.06
Credit Card Charge	05/08/2023	4/6/23	Pizza Plus	X	-64.94	-12,985.00
Credit Card Charge	05/08/2023	4/5/23	Dollar Tree	X	-32.50	-13,017.50
<b>Total Charges and Cash Advances</b>					-13,017.50	-13,017.50
<b>Payments and Credits - 4 items</b>						
* - Credit Card Credit	03/16/2023	2/26-3...	Bank of America 1	X	999.73	999.73
Bill	04/05/2023	2/26-3...	Bank of America 1	X	352.02	1,351.75
Bill	04/05/2023	2/26-3...	Bank of America 1	X	3,904.99	5,256.74
Credit Card Credit	05/08/2023	rebate	Rebate	X	0.38	5,257.12
<b>Total Cleared Transactions</b>					-7,760.38	-7,760.38
<b>Cleared Balance</b>					7,760.38	13,017.12
<b>Register Balance as of 04/25/2023</b>					7,760.38	13,017.12
<b>Ending Balance</b>					7,760.38	13,017.12

\* These were put in CC Reg. to show a Bill  
 was made for the annuals, so I could  
 Reconcile CC and create new CC Bill.  
 payment was made on: 3/16/23 ok # 24136.

May 18, 2023

**Head Start Transportation Waiver Request  
Office of Head Start**

**Grant # 03CH011328**

Scott County Public School Head Start is requesting a Transportation Waiver for the 2023-2024 school year, effective October 1, 2023 through September 30, 2024.

Scott County Public School Head Start has been in operation since the summer of 1965. Transportation for Head Start enrolled children has been provided consistently over the past 40 plus years by the grantee, Scott County Public Schools, with few school bus accidents.

On an annual basis, the school division purchases, operates, and maintains school buses; hires and trains bus drivers; develops and supervises bus routes throughout the mountainous terrain of rural Scott County, Virginia, transporting Head Start enrolled children along with elementary, middle, and high school students. This is free service to parents and the program because the school division realizes the majority of Head Start children have no other means of getting to school. We anticipate an increase in the actual number of bus riders based on the high cost of fuel for all families.

Scott County Public School Head Start requests a waiver from the requirement that each Head Start child be transported in a safety restraint (Transportation Child Safety Restraint System requirement 1303.71(d) and 1303.72(a)(1) and from the Transportation Bus Monitor requirement 1303.72 (a)(4).

**Grantee's Justification for Requesting a Transportation Waiver  
Barriers to Meeting the Transportation Child Safety Restraint System Requirement  
1303.71 (d)**

1. Despite the fact that SCPSHS provides a child safety restraint for each enrolled child, safety restraints cannot be used on any of our buses. As per Department of Education Pupil Transportation Services; the Operational Assessment that was done in April 2009, by Mr. Michael Brown, states that we can no longer use the Star Seat child safety restraint system on our buses. According to Mr. Brown, our bus seats do not conform to safety standards, as far as securing the seat.
2. Historically, the majority of the funded enrollment of 140 children depends on the school division to provide transportation to and from school. These children will be unable to get to school if they do not ride the school bus. Without doubt, not providing school bus transportation for Head Start enrollees would cause significant disruption to the Head Start program as attendance and enrollment would suffer greatly.

3. Having no bus service for Head Start children means that services will be denied to children from rural, isolated southern Appalachia where there is no public transportation and where families have limited personal transportation. The high cost of gasoline coupled with the fact that, in Virginia, personal automobiles must be inspected annually for safety standards, causes a hardship for many families. Very few, if any, families have more than one automobile and that one automobile takes Mom or Dad to work - not children to school. Automobiles which do not pass the inspection must be repaired or cannot be tagged and put on the road.
4. Having no Head Start services would have critical implications for those 140 low-income children and their families. Children denied the opportunity to attend Head Start will enter kindergarten unprepared for the rigors of the Virginia Kindergarten Standards of Learning; unprepared to interact appropriately with their peers one-on-one or in a group situation; unprepared by lacking those emergent literacy skills needed to fully compete with students who have had more positive early childhood experiences. Equally important, Head Start parents will be denied the opportunity to learn how to fully advocate for their child throughout their child's public-school experience. Finally, parents will be denied the opportunity to be exposed to developmentally appropriate practice in the educational system in Scott County. During the past school year, 10 parents underwent substitute teacher assistant training in best practices and were gainfully employed on a part-time basis as a Friday Assistant and/or a substitute in the Head Start classroom. Countless other Head Start parents have earned their Child Development Associate credential through Head Start involvement and are competent to work in the child care arena.
5. Historically, bus drivers reserved the seat directly behind the driver for Head Start children. Head Start staff provide parent training in bus safety and pedestrian safety and stress the important role of the parent in working closely with the bus driver and teacher by putting their child on the bus in the morning and getting their child off the bus in the afternoon to further ensure their child's safety while riding a school bus. With this waiver, we will be able to continue to provide bus transportation to those parents who must use it to get their child to the Head Start program/center.

**Barriers to Meeting the Transportation Bus Monitor Regulations (1303.72 (a)(4):**

1. Although the school system would be willing for non-school personnel (volunteers or paid monitors) to ride the bus, there is simply no room for additional riders.
2. There are not enough people in a county of 25,000 plus population who would be available for two runs per day for 173 days per year to cover 50 buses throughout the county.

3. Even if we were able to identify 50 monitors in a given year, it would pose a challenge for Head Start to find funding for the personnel wages, training, Tuberculosis testing, physical examinations and background checks.
4. Historically it is a challenge even for the school system to find, train, certify and keep qualified transportation staff albeit offering a higher pay rate for drivers than Head Start could offer Bus Monitors.

### **Conclusion**

It is the opinion of both Policy Council and the School Board that the collaborative relationship we have had in place for the past 40 plus years is the best effort we can give toward providing low-income parents transportation access to Head Start services in our rural county. There is no public transportation system in place, therefore; no opportunity to utilize or contract with such a service.

Not providing transportation could result in our being unable to meet the 85% attendance requirement as stated in the Performance Standards, as well as impact negatively on our ability to maintain full enrollment. Due to the serious lack of resources for all families in Scott County, such as no movie theaters, no colleges or universities, no shopping malls, few grocery stores, no hospitals, and few restaurants, low-income families look to Head Start to provide family gatherings and social events. Low-income families vie for enrollment in Head Start because of our reputation for helping parents prepare their child for kindergarten. Without this waiver, impoverished children will be denied Head Start services, simply because they could not ride a school bus to school.

Sincerely,

A handwritten signature in black ink that reads "Cindy Raymond". The signature is written in a cursive, flowing style.

Cindy Raymond

cc: **Shellie Peters**

Early Head Start-Child Care Partnerships Program Specialist

Administration for Children and Families

*NEW ADDRESS*

**U.S. Department of Health and Human Services**

**Administration for Children and Families**

**801 Market St., Suite 8300**

**Philadelphia, PA 19107-3134**

**SCOTT COUNTY PUBLIC SCHOOL HEAD START**  
**CONTRACT EMPLOYEE LIST**  
**JULY 1, 2023 – JUNE 30, 2024**

**190-day contracts**

Adams, Charnita	Teacher Assistant
Davidson, Kristy	Teacher
Duty, Brittney	Teacher Assistant
Edwards, Lori	Teacher Assistant
Holley, Kayla	Teacher (Mentor)
Hufnagle, Donna	Teacher
Gray, Diana	Teacher
Johnson, Tara	Teacher (Mentor)
Lawson, Brittany	Teacher Assistant
Martinez, Ana	Teacher
Roberts, Amber	Teacher Assistant
Robinette, Tosha	Teacher Assistant
Sweeney, Aleena	Teacher Assistant
Taylor, Angela	Teacher
Wallen, Michelle	Teacher Assistant

**200-day contracts**

Parks, Melissa	Family Resource Specialist
Robinette, Nora	Family Resource Specialist
Winston, Sandra	Family Resource Specialist

**220-day contracts**

Bledsoe, Kelly	Family & Community Services Coordinator
Ratliff, Jerri Michelle	Receptionist/Data Secretary

**240-day contracts**

Alsup, Stacey	EHS Teacher
Dison, Rebecca	Child Development Services Coordinator
Franklin, Bailey	EHS Teacher
Horne, Ashlyn	EHS Teacher
Lane, Susan	EHS Mentor Teacher
McGuire, Morgan	EHS Teacher
Pennington, Hollie	EHS Teacher
Ramsey, Faith	EHS Teacher
Russell, Kellie	EHS Teacher

**260-day contracts**

Carter, April	HR/Fiscal Officer
Raymond, Cindy	Head Start Director